PROVOST ANNUAL REPORT Guide
The logic for which HuskyDM screens the PAR items come from

During the process of reporting the various departmental activities on the annual report forms, the resulting profiles will be of greatest use to you if a consistent method of assigning counts to specific categories is available. We have created this template to be used on an ongoing basis for tracking the entries in each category. It will be most useful when used from year to year as a guide to the placement of new information. It will help to focus your thinking with respect to placement in the appropriate categories.

Note: Please note that while some data is included by HuskyDM for * items, the official totals are provided through University sources. This template is provided only for documentation by individual faculty, as desired.

UNDERGRADUATE TEACHING

*1a. Courses taught (include credits and, if team taught, fraction); 6 applied music students = 1 course

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course Number</th>
<th>Course Name</th>
<th>Enrollment</th>
</tr>
</thead>
</table>

Screen: **Peoplesoft Reported** *
Items: All records
Criteria:
1. **Course Number** starts with one of: "1", "2", "3", "4"

Screen: **Self-Reported**
Items: All records
Criteria:
1. **Course Number** starts with one of: "1", "2", "3", "4"

<table>
<thead>
<tr>
<th>[Semester] [Year]</th>
<th>[Course Prefix][Course Number]-[Section Number]</th>
<th>Course Name</th>
<th>Official Enrollment Number</th>
</tr>
</thead>
</table>

*1b. Credits of Courses taught from line 1a; include fraction if team-taught

This data will be provided by University Sources.

*2. University Scholars supervised
University Scholars: Sum of "University Scholars Advised (PAR 2)"

*3. Honors or Regional Campus Scholars supervised

```
Screen: Undergraduate * (first record) > University Scholars Advised (PAR 2)
Items: All values

Students: Sum of "University Scholars Advised (PAR 2)"
```

```
*3. Honors or Regional Campus Scholars supervised

Screen: Undergraduate * (first record) > Honors Students Advised (PAR 3)
Items: All values

Screen: Peoplesoft Reported * > In non-Honors undergraduate course, if relevant, number of conversions to Honors
Items: All values
Criteria:
1. In non-Honors undergraduate course, if relevant, number of conversions to Honors has a value

Screen: Self-Reported > In non-Honors undergraduate course, if relevant, number of conversions to Honors
Items: All values
Criteria:
1. In non-Honors undergraduate course, if relevant, number of conversions to Honors has a value

Screen: Peoplesoft Reported * > Official Enrollment Number
Items: All values
Criteria:
1. Honors Course or Section? is equal to "Yes"

Screen: Self-Reported > Official Enrollment Number
Items: All values
Criteria:
1. Honors Course or Section? is equal to "Yes"

Students: Sum of "Honors Students Advised (PAR 3)"
```

*4a. Independent Study students supervised

```
Screen: Peoplesoft Reported * > Official Enrollment Number
Items: All values
Criteria:
1. Course Number starts with one of: "1", "2", "3", "4" and Type of Class (Component) is equal to "Independent Study"

Screen: Self-Reported > Official Enrollment Number
Items: All values
Criteria:
1. Course Number starts with one of: "1", "2", "3", "4" and Type of Class (Component) is equal to "Independent Study"
```

Students: Sum of "Official Enrollment Number"

*4b. Credits of Independent Study students supervised from line 4a

"This data will be provided by University Sources."

5a. Interns Supervised - credit (number of students taking a supervised internship for credit)
<table>
<thead>
<tr>
<th>(a) Semester</th>
<th>(b) Course Number</th>
<th>(c) Location</th>
<th>(d) Number of Interns</th>
</tr>
</thead>
</table>

Screen: **Peoplesoft Reported** * > **Number of Undergraduate Students**
Items: All values
Criteria:
1. **Does this course offer internship/fieldwork opportunity?** is equal to "Yes" and **Number of Undergraduate Students** has a value

Screen: **Self-Reported** > **Number of Undergraduate Students**
Items: All values
Criteria:
1. **Does this course offer internship/fieldwork opportunity?** is equal to "Yes" and **Number of Undergraduate Students** has a value

<table>
<thead>
<tr>
<th>[Semester] [Year]</th>
<th>[Course Prefix][Course Number]-[Section Number]</th>
<th>[Location]</th>
<th>[Number of Undergraduate Students]</th>
</tr>
</thead>
<tbody>
<tr>
<td>[Semester] [Year]</td>
<td>[Course Prefix][Course Number]-[Section Number]</td>
<td>[Location]</td>
<td>[Number of Undergraduate Students]</td>
</tr>
</tbody>
</table>

*5b. Number of credits given to the students taking a supervised internship for credit from line 5a

This data will be provided by University Sources.

5c. Interns Supervised - non-credit (number of students taking a supervised internship for no credit)

Screen: **Other Instructional Activities** * > **Number of Participants or Students Involved**
Items: All values
Criteria:
1. **Instruction Type** is equal to "Supervised Student Internship"

Screen: **Other Instructional Activities** * > **Number of Participants or Students Involved**
Items: All values
Criteria:
1. **Provost Annual Report Item #** contains the text "(PAR 5c)"

[Title of Activity]. [Instruction Type]. [Description]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

*6. Undergraduate Advisees

Screen: **Undergraduate** *
Items: First record

Screen: **Professional/Certificate Students** *
Items: First record
Students: [Sum of "Mean of Individual Students Advised Fall Semester (PAR 6) and Individual Students Advised Spring Semester (PAR 6)"

7. Presentations in special seminar or mini-courses offered through the Honors Program

Screen: Other Instructional Activities *
Items: All records
Criteria:
1. Instruction Type is one of: "Guest Lecture", "Presentation/Seminar", "Workshop" and Audience of Activity is equal to "Undergraduate Student" and Is this an Enrichment Programs (Including, Honors) activity? is equal to "Yes"

Screen: Other Instructional Activities *
Items: All records
Criteria:
1. Provost Annual Report Item # contains the text "(PAR 7)"

[Title of Activity]. [Instruction Type]. [Description]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

*8. Minority Mentor Program advisees
(Minorities include citizens or permanent residents who are African, Asian, Hispanic or Native Americans)

Screen: Undergraduate *(first record) > Minority Students Advised
Items: All values

Minority Mentor Program advisees: [Minority Students Advised]

*9. Other minority program advisees (These represent departmental or faculty initiatives.)

Screen: Undergraduate *(first record) > Other minority program advisees (PAR 9 - these represent departmental or faculty initiatives)
Items: All values

Advisees: [Other minority program advisees (PAR 9 - these represent departmental or faculty initiatives)]

10. National and University-wide teaching awards

Screen: Awards and Honors
Items: All records
Criteria:
1. Type of Award or Honor is equal to "Award/Honor Recipient" and Category is equal to "Teaching Undergraduate" and Scope is not equal to "College/School"

Screen: Awards and Honors
Items: All records
Criteria:
1. Provost Annual Report Item # contains the text "(PAR 10)"
*11. Official advisor to student organizations

| Screen: University, School/College, Regional Campus, Department Service * |
| Items: All records |
| Criteria: |
| 1. **Type of Service Activity** is equal to "Student Organization/Club Advising" and **Position/Role** is equal to "Advisor" and **Program/Activity Audience** is equal to "Undergraduate Students" |

*12. Teaching innovations (Examples include development of a new course, incorporating computers into the curriculum, enhancing cultural diversity in the curriculum, etc.) Teaching Innovations must be defined carefully and explicitly if abuse is to be minimized. Otherwise, recopying a set of lecture notes could be claimed as innovative. We recommend that before an innovation can be claimed, the activity should have a process defined, a product developed, an implementation phase completed, and a resulting evaluation either finished or in preparation.

| Screen: Teaching Innovations and other Pedagogical Activities |
| Items: All records |
| Criteria: |
| 1. **Title of Activity** has a value |

**GRADUATE TEACHING**

*13. Courses taught (include credits and, if team taught, fraction); 6 applied music students = 1 course

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course Number</th>
<th>Course Name</th>
<th>Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Screen: Peoplesof Reported *</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Items: All records</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Criteria:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. <strong>Course Number</strong> starts with one of: &quot;5&quot;, &quot;6&quot;, &quot;7&quot;, &quot;8&quot;</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Screen: Self-Reported |
Items: All records |
Criteria:
1. **Course Number** starts with one of: "5", "6", "7", "8"

<table>
<thead>
<tr>
<th>[Semester] [Year]</th>
<th>[Course Prefix][Course Number]-[Section Number]</th>
<th>Course Name</th>
<th>Official Enrollment Number</th>
</tr>
</thead>
</table>

*13b. Credits of Courses taught from line 13a; include fraction if team-taught

*This data will be provided by University Sources.*

*14a. Independent study students supervised

Students: Sum of "Official Enrollment Number"

*14b. Credits of Independent study students supervised from line 14a

*This data will be provided by University Sources.*

*15a. Major advisees graduated – Ph. D.

Screen: **Graduate**
Items: All records
Criteria:
1. **Level** is equal to "Doctorate" and **Will this student graduate within this academic year? (PAR 15)** is equal to "Yes" and **Advisors Information > Advisor Type** is equal to "Major"

Screen: **Graduate**
Items: All records
Criteria:
1. **Provost Annual Report Item #** contains the text "(PAR 15a)" and **Will this student graduate within this academic year? (PAR 15)** is equal to "Yes" and **Advisors Information > Advisor Type** is equal to "Major"

[[Student Last Name], [Student First Name]]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).
Committee: [list of **Advisors Information** as "[Last Name], [First Name] [Middle Name/Initial] ([Advisor Type])"]

*15b. Major advisees graduated - Masters

Screen: **Graduate**
Items: All records
Criteria:
1. **Level** is equal to "Master" and **Will this student graduate within this academic year? (PAR 15)** is equal to "Yes" and **Advisors Information > Advisor Type** is equal to "Major"
**Screen: **Graduate *
**Items: **All records
**Criteria:**
1. Provost Annual Report Item # contains the text "(PAR 15b)" and Will this student graduate within this academic year? (PAR 15) is equal to "Yes" and Advisors Information > Advisor Type is equal to "Major"

**Screen: **MSW * (first record) > How many of your total advisees graduated this academic year?
**Items: **All values

[[Student Last Name], [Student First Name]]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).
Committee: [list of [Advisors Information] as "[Last Name], [First Name] [Middle Name/Initial] ([Advisor Type])"]

If MSW students, Number of Advisees: [Sum of Advisees]

**16a. Current major advisees - Ph.D.**

**Screen: **Graduate *
**Items: **All records
**Criteria:**
1. Level is equal to "Doctorate" and Will this student graduate within this academic year? (PAR 15) is equal to "No" and Advisors Information > Advisor Type is equal to "Major"

**Screen: **Graduate *
**Items: **All records
**Criteria:**
1. Provost Annual Report Item # contains the text "(PAR 16a)" and Advisors Information > Advisor Type is equal to "Major"

[[Student Last Name], [Student First Name]]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).
Committee: [list of [Advisors Information] as "[Last Name], [First Name] [Middle Name/Initial] ([Advisor Type])"]

**16b. Current major advisees - Masters**

**Screen: **Graduate *
**Items: **All records
**Criteria (is one of):**
1. Level is equal to "Master" and Will this student graduate within this academic year? (PAR 15) is equal to "No" and Advisors Information > Advisor Type is equal to "Major"

2. Level is equal to "Master" and Will this student graduate within this academic year? (PAR 15) does not have a value and Advisors Information > Advisor Type is equal to "Major"

**Screen: **Graduate *
**Items: **All records
**Criteria:**
1. Provost Annual Report Item # contains the text "(PAR 16b)" and Advisors Information > Advisor Type is equal to "Major"

**Screen: **MSW * (first record) > Individual Field Student Advisees - Fall Semester
**Items: **All values
**Criteria:**
1. Individual Field Student Advisees - Fall Semester, Individual Field Student Advisees - Spring Semester all have a value

**Screen: **MSW * (first record) > Individual Field Student Advisees - Spring Semester
| Items: | All values |
| Criteria: | |
| 1. **Individual Field Student Advisees - Fall Semester, Individual Field Student Advisees - Spring Semester** all have a value |

Screen: MSW * (first record) > Individual Non-Field Student Advisees - Fall Semester

| Items: | All values |
| Criteria: | |
| 1. **Individual Non-Field Student Advisees - Fall Semester, Individual Non-Field Student Advisees - Spring Semester** all have a value |

Screen: MSW * (first record) > Individual Non-Field Student Advisees - Spring Semester

| Items: | All values |
| Criteria: | |
| 1. **Individual Non-Field Student Advisees - Fall Semester, Individual Non-Field Student Advisees - Spring Semester** all have a value |

[[Student Last Name], [Student First Name]]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).
Committee: [list of [Advisors Information] as "[Last Name], [First Name] [Middle Name/Initial] ([Advisor Type])"

If MSW students, number of minority advisees: Sum of [Field/Non-Field Student Advisees] divided by 2

17a. **Associate advisory committee memberships – Ph.D.**

Screen: Graduate *

| Items: | All records |
| Criteria: | |
| 1. **Level** is equal to "Doctorate" and Advisors Information > Advisor Type is equal to "Associate" |

Screen: Graduate *

| Items: | All records |
| Criteria: | |
| 1. Provost Annual Report Item # contains the text "(PAR 17a)"

[[Student Last Name], [Student First Name]]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).
Committee: [list of [Advisors Information] as "[Last Name], [First Name] [Middle Name/Initial] ([Advisor Type])"

17b. **Associate advisory committee memberships - Masters**

Screen: Graduate *

| Items: | All records |
| Criteria: | |
| 1. **Level** is equal to "Master" and Advisors Information > Advisor Type is equal to "Associate" |

Screen: Graduate *

| Items: | All records |
| Criteria: | |
| 1. Provost Annual Report Item # contains the text "(PAR 17b)" and Advisors Information > Advisor Type is equal to "Associate" |

[[Student Last Name], [Student First Name]]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).
Committee: [list of [Advisors Information] as "[Last Name], [First Name] [Middle Name/Initial] ([Advisor Type])"]

*18a. Minority student major advisees – Ph.D

Screen: Graduate *
Items: All records
Criteria:
1. Level is equal to "Doctorate" and Diversity (PAR 18) is equal to "US minority" and Advisors Information > Advisor Type is equal to "Major"

Screen: Graduate *
Items: All records
Criteria:
1. Provost Annual Report Item # contains the text "(PAR 16a)" and Diversity (PAR 18) is equal to "US minority" and Advisors Information > Advisor Type is equal to "Associate"

[[Student Last Name], [Student First Name]]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).
Committee: [list of [Advisors Information] as "[Last Name], [First Name] [Middle Name/Initial] ([Advisor Type])"]

*18b. Minority student major advisees - Masters

Screen: Graduate *
Items: All records
Criteria:
1. Level is equal to "Master" and Diversity (PAR 18) is equal to "US minority" and Advisors Information > Advisor Type is equal to "Major"

Screen: Graduate *
Items: All records
Criteria:
1. Provost Annual Report Item # contains the text "(PAR 16b)" and Diversity (PAR 18) is equal to "US minority" and Advisors Information > Advisor Type is equal to "Associate"

Screen: MSW * (first record) > Minority Student Advisees
Items: All values

[[Student Last Name], [Student First Name]]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).
Committee: [list of [Advisors Information] as "[Last Name], [First Name] [Middle Name/Initial] ([Advisor Type])"]

If group, number of minority advisees: Sum of "Minority Student Advisees"

19. Graduate Interns supervised

Number of Ph.D. Interns:
### Number of Doctoral Interns

<table>
<thead>
<tr>
<th>(a) Semester</th>
<th>(b) Course Number</th>
<th>(c) Location</th>
<th>(d) Number of Interns</th>
</tr>
</thead>
<tbody>
<tr>
<td>Screen: <strong>Peoplesoft Reported * &gt; Number of Doctoral Students</strong> Items: All values Criteria: 1. <strong>Does this course offer internship/fieldwork opportunity?</strong> is equal to &quot;Yes&quot; and <strong>Number of Doctoral Students</strong> has a value</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>[Semester] [Year]</th>
<th>[Course Prefix][Course Number]-[Section Number]</th>
<th>[Location]</th>
<th>[Number of Doctoral Students]</th>
</tr>
</thead>
</table>

### Number of Masters Interns

<table>
<thead>
<tr>
<th>(a) Semester</th>
<th>(b) Course Number</th>
<th>(c) Location</th>
<th>(d) Number of Interns</th>
</tr>
</thead>
<tbody>
<tr>
<td>Screen: <strong>Peoplesoft Reported * &gt; Number of Masters Students</strong> Items: All values Criteria: 1. <strong>Does this course offer internship/fieldwork opportunity?</strong> is equal to &quot;Yes&quot; and <strong>Number of Masters Students</strong> has a value</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>[Semester] [Year]</th>
<th>[Course Prefix][Course Number]-[Section Number]</th>
<th>[Location]</th>
<th>[Number of Masters Students]</th>
</tr>
</thead>
</table>

### 20. Pre-doctoral major advisees with extramural support awarded in national competition - NSF, Javits, Danforth, Rockefeller, Ford, etc.

| Screen: **Graduate * > Advisors Information** Items: All rows Criteria: 1. **Level** is one of: "Master", "Doctorate" and **Will this student graduate within this academic year? (PAR 15)** is equal to "No" and **Supported through (PAR 20)** is equal to "Extramural, competitive award" and **Advisor Type** is equal to "MAJOR" |
[Student Last Name], [Student First Name]. Source: [Source?]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).
Committee: [list of [Advisors Information] as "[Last Name], [First Name] [Initial of: [Middle Name/Initial]] ([Advisor Type])"]

*21. Postdoctoral fellows working with your faculty

Screen: Mentoring for Post Doctorates, Visiting Scholars/Fellows, or Residents
Items: All records
Criteria:
1. **Type of Mentoree** contains the text "Post Doctorate"

Screen: Mentoring for Post Doctorates, Visiting Scholars/Fellows, or Residents
Items: All records
Criteria:
1. **Provost Annual Report Item #** contains the text "(PAR 21)"

[Last Name], [First Name]. [Type of Mentoree]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

22. National or University-wide teaching awards

Screen: Awards and Honors
Items: All records
Criteria:
1. **Category** is equal to "Teaching Graduate" and **Scope** is not equal to "College/School"

Screen: Awards and Honors
Items: All records
Criteria:
1. **Provost Annual Report Item #** contains the text "(PAR 22)"

[Title of Award or Honor], [Sponsoring Organization]. ([If Appointment, Start Month If Appointment, Start Day, If Appointment, Start Year - Month Award or Honor Received (if Appointment, End Month) Day Award or Honor Received (if Appointment, End Day), Year Award or Honor Received (if Appointment, End Year)]).

*23. Official advisors to graduate student organizations

Screen: University, School/College, Regional Campus, Department Service *
Items: All records
Criteria:
1. **Type of Service Activity** is equal to "Student Organization/Club Advising" and **Position/Role** is equal to "Advisor" and **Program/Activity Audience** is equal to "Graduate Students"

Screen: University, School/College, Regional Campus, Department Service *
Items: All records
Criteria:
1. **Provost Annual Report Item #** contains the text "(PAR 23)"

[Title of Service Activity]. [Type of Service Activity]. [If Applicable, Name of Committee, Organization, or Program]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).
24. Scholarly books or monographs *(Textbooks, books of fiction, poetry or essays should be included in items 27 or 52).*

**Screen:** Intellectual Contributions *
**Items:** All records
**Criteria:**
1. *Current Publication Status* is equal to "Published" and *Report Start Date* to *Report End Date* overlaps with *If Published, Year of Publication (Start)* to *If Published, Year of Publication (End)* and *Type of Contribution* is equal to "Scholarly books or monographs (not textbooks or creative writing)"

25. Scholarly books edited *(List here edited books to which the faculty member has made a substantive original contribution, otherwise use item 26).*

**Screen:** Intellectual Contributions *
**Items:** All records
**Criteria:**
1. *Current Publication Status* is equal to "Published" and *Report Start Date* to *Report End Date* overlaps with *If Published, Year of Publication (Start)* to *If Published, Year of Publication (End)* and *Provost Annual Report Item #* contains the text "(PAR 25)"

26. Scholarly books assembled *(List here edited collections with little or no original contribution by the faculty member).*

**Screen:** Intellectual Contributions *
**Items:** All records
**Criteria:**
1. *Current Publication Status* is equal to "Published" and *Report Start Date* to *Report End Date* overlaps with *If Published, Year of Publication (Start)* to *If Published, Year of Publication (End)* and *Type of Contribution* is equal to "Scholarly book assembled"
1. **Current Publication Status** is equal to "Published" and **Report Start Date** to **Report End Date** overlaps with **If Published, Year of Publication (Start)** to **If Published, Year of Publication (End)** and **Provost Annual Report Item #** contains the text "(PAR 26)"

[list of **Authors** as ":[Last Name], [F. N.] [M. N.]."]. **Title of Contribution**]. **Volume**. **Issue Number/Edition**], [Page Numbers or Number of Pages]. **Journal/Publisher/Proceedings Publisher**], [**Current Publication Status**]

27. **Textbooks (Include both new and revised editions).**

**Screen:** Intellectual Contributions *
**Items:** All records
**Criteria:**
1. **Current Publication Status** is equal to "Published" and **Report Start Date** to **Report End Date** overlaps with **If Published, Year of Publication (Start)** to **If Published, Year of Publication (End)** and **Type of Contribution** is equal to "Textbooks (including both new and revised editions)"

**Screen:** Intellectual Contributions *
**Items:** All records
**Criteria:**
1. **Current Publication Status** is equal to "Published" and **Report Start Date** to **Report End Date** overlaps with **If Published, Year of Publication (Start)** to **If Published, Year of Publication (End)** and **Provost Annual Report Item #** contains the text "(PAR 27)"

[list of **Authors** as ":[Last Name], [F. N.] [M. N.]."]. **Title of Contribution**]. **Volume**. **Issue Number/Edition**], [Page Numbers or Number of Pages]. **Journal/Publisher/Proceedings Publisher**], [**Current Publication Status**]

28. **Manuals (laboratory, computer, student guides)**

**Screen:** Intellectual Contributions *
**Items:** All records
**Criteria:**
1. **Current Publication Status** is equal to "Published" and **Report Start Date** to **Report End Date** overlaps with **If Published, Year of Publication (Start)** to **If Published, Year of Publication (End)** and **Type of Contribution** is equal to "Manuals (laboratory, computer, student guides)"

**Screen:** Intellectual Contributions *
**Items:** All records
**Criteria:**
1. **Current Publication Status** is equal to "Published" and **Report Start Date** to **Report End Date** overlaps with **If Published, Year of Publication (Start)** to **If Published, Year of Publication (End)** and **Provost Annual Report Item #** contains the text "(PAR 28)"

[list of **Authors** as ":[Last Name], [F. N.] [M. N.]."]. **Title of Contribution**]. **Volume**. **Issue Number/Edition**], [Page Numbers or Number of Pages]. **Journal/Publisher/Proceedings Publisher**], [**Current Publication Status**]

29a. **Software packages:** Long

**Screen:** Intellectual Contributions *
**Items:** All records
**Criteria:**
1. **Current Publication Status** is equal to "Published" and **Report Start Date** to **Report End Date** overlaps with **If Published, Year of Publication (Start)** to **If Published, Year of Publication (End)** and **Type of Contribution** is equal to "Software package - Long"

**Screen:** Intellectual Contributions *
1. **Current Publication Status** is equal to "Published" and **Report Start Date to Report End Date** overlaps with **If Published, Year of Publication (Start) to If Published, Year of Publication (End)** and Provost Annual Report Item # contains the text "(PAR 29a)"

[list of [Authors] as "[Last Name], [F. N.] [M. N.]"]. [Title of Contribution]. [Volume]. ([Issue Number/Edition]), [Page Numbers or Number of Pages].
[Journal/Publisher/Proceedings Publisher], [Current Publication Status]

29b. **Software packages:** Short

Screen: *Intellectual Contributions*
Items: All records
Criteria:
1. **Current Publication Status** is equal to "Published" and **Report Start Date to Report End Date** overlaps with **If Published, Year of Publication (Start) to If Published, Year of Publication (End)** and **Type of Contribution** is equal to "Software package - Short"

Screen: *Intellectual Contributions*
Items: All records
Criteria:
1. **Current Publication Status** is equal to "Published" and **Report Start Date to Report End Date** overlaps with **If Published, Year of Publication (Start) to If Published, Year of Publication (End)** and Provost Annual Report Item # contains the text "(PAR 29b)"

[list of [Authors] as "[Last Name], [F. N.] [M. N.]"]. [Title of Contribution]. [Volume]. ([Issue Number/Edition]), [Page Numbers or Number of Pages].
[Journal/Publisher/Proceedings Publisher], [Current Publication Status]

30. **Book chapters**

Screen: *Intellectual Contributions*
Items: All records
Criteria:
1. **Current Publication Status** is equal to "Published" and **Report Start Date to Report End Date** overlaps with **If Published, Year of Publication (Start) to If Published, Year of Publication (End)** and **Type of Contribution** is equal to "Scholarly book chapters"

Screen: *Intellectual Contributions*
Items: All records
Criteria:
1. **Current Publication Status** is equal to "Published" and **Report Start Date to Report End Date** overlaps with **If Published, Year of Publication (Start) to If Published, Year of Publication (End)** and Provost Annual Report Item # contains the text "(PAR 30)"

[list of [Authors] as "[Last Name], [F. N.] [M. N.]"]. [Title of Contribution]. [Volume]. ([Issue Number/Edition]), [Page Numbers or Number of Pages].
[Journal/Publisher/Proceedings Publisher], [Current Publication Status]

31. **Full-length articles in refereed journals** *(Includes review articles.*  Other reviews should be listed in items 33 or 38.  *Article size is field-specific: for example, a three-page Science article describing an experiment is considered full-length.)*

Screen: *Intellectual Contributions*
Items: All records
Criteria:
1. **Current Publication Status** is equal to "Published" and **Report Start Date** to **Report End Date** overlaps with **If Published, Year of Publication (Start) to If Published, Year of Publication (End)** and **Type of Contribution** is equal to "Refereed journal articles/reviews: Full-length"

**Screen:** Intellectual Contributions *
**Items:** All records
**Criteria:**
1. **Current Publication Status** is equal to "Published" and **Report Start Date** to **Report End Date** overlaps with **If Published, Year of Publication (Start) to If Published, Year of Publication (End)** and **Type of Contribution** is equal to "Refereed journal articles/reviews: Full-length"

[list of [Authors] as "[Last Name], [F. N.] [M. N.]"]. [Title of Contribution]. [Volume]. ([Issue Number/Edition]), [Page Numbers or Number of Pages]. [Journal/Publisher/Proceedings Publisher], [Current Publication Status]

32. **Short refereed journal articles (Short papers include notes, comments, etc.)**

**Screen:** Intellectual Contributions *
**Items:** All records
**Criteria:**
1. **Current Publication Status** is equal to "Published" and **Report Start Date** to **Report End Date** overlaps with **If Published, Year of Publication (Start) to If Published, Year of Publication (End)** and **Type of Contribution** is equal to "Refereed journal articles: Short Paper"

[list of [Authors] as "[Last Name], [F. N.] [M. N.]"]. [Title of Contribution]. [Volume]. ([Issue Number/Edition]), [Page Numbers or Number of Pages]. [Journal/Publisher/Proceedings Publisher], [Current Publication Status]

33. **Non-refereed journal articles (Same as for full-length refereed articles above, only not refereed. Include long reviews of books, drama, music, art; long pieces for professional journals and general magazines, encyclopedias, newspapers, radio and television)**

**Screen:** Intellectual Contributions *
**Items:** All records
**Criteria:**
1. **Current Publication Status** is equal to "Published" and **Report Start Date** to **Report End Date** overlaps with **If Published, Year of Publication (Start) to If Published, Year of Publication (End)** and **Type of Contribution** is equal to "Non-refereed journal articles"

[list of [Authors] as "[Last Name], [F. N.] [M. N.]"]. [Title of Contribution]. [Volume]. ([Issue Number/Edition]), [Page Numbers or Number of Pages]. [Journal/Publisher/Proceedings Publisher], [Current Publication Status]

34. **Published conference proceedings (full paper) (Full-length papers presented at learned society meetings, not abstracts (which are listed in item 35). Invited presentations at conferences (keynote address, invited symposia) should be listed here and also under items (69) or (71).)**

**Screen:** Intellectual Contributions *
**Items:** All records
**Criteria:**
1. **Current Publication Status** is equal to "Published" and **Report Start Date** to **Report End Date** overlaps with **If Published, Year of Publication (Start) to If Published, Year of Publication (End)** and **Type of Contribution** is equal to "Published conference paper: Full-Length"

**Screen:** Intellectual Contributions *
Items:  All records
Criteria:
1. Current Publication Status is equal to "Published" and Report Start Date to Report End Date overlaps with If Published, Year of Publication (Start) to If Published, Year of Publication (End) and Provost Annual Report Item # contains the text "(PAR 34)"

Screen: Scholarly Presentations/Conferences
Items:  All records
Criteria:
1. Presentation Type is one of: "Presentation", "Clinical Presentation", "Extension Presentation", "Keynote/Plenary Address" and Contributed or Invited? is equal to "Invited"

Screen: Scholarly Presentations/Conferences
Items:  All records
Criteria:
1. Provost Annual Report Item # contains the text "(PAR 34)"

[ ] list of [Authors] as "[Last Name], [F. N.] [M. N.]". [Title of Contribution]. [Volume]. ([Issue Number/Edition]), [Page Numbers or Number of Pages]. [Journal/Publisher/Proceedings Publisher], [Current Publication Status]

[[Presentation Type] or [Explanation of "Other"]]
[ ] list of [Presenters] as "[Last Name], [F. N.] [M. N."]", "[Presentation Title]", [Conference/Meeting Name], [Sponsoring organization, if appropriate]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

35. Conference proceedings and presentation (short paper, abstract or poster) (Do not include abstracts listed in item 34. Include here animal, plant and landscape shows and exhibitions.)

Screen: Intellectual Contributions *
Items:  All records
Criteria:
1. Current Publication Status is equal to "Published" and Report Start Date to Report End Date overlaps with If Published, Year of Publication (Start) to If Published, Year of Publication (End) and Type of Contribution is equal to "Published conference paper: Short paper"

Screen: Intellectual Contributions *
Items:  All records
Criteria:
1. Current Publication Status is equal to "Published" and Report Start Date to Report End Date overlaps with If Published, Year of Publication (Start) to If Published, Year of Publication (End) and Provost Annual Report Item # contains the text "(PAR 35)"

Screen: Scholarly Presentations/Conferences
Items:  All records
Criteria (is one of):
1. Conference/Meeting Type is equal to "Conference/Symposia" and Contributed or Invited? is equal to "Contributed"
2. Conference/Meeting Type is equal to "Conference/Symposia" and Contributed or Invited? does not have a value

Screen: Scholarly Presentations/Conferences
Items:  All records
Criteria:
1. Provost Annual Report Item # contains the text "(PAR 35)"
36. Technical reports and published working papers (include research laboratory reports to extramural agencies)

Screen: Intellectual Contributions *
Items: All records
Criteria:
1. Current Publication Status is equal to "Published" and Report Start Date to Report End Date overlaps with If Published, Year of Publication (Start) to If Published, Year of Publication (End) and Type of Contribution is equal to "Technical reports and published working papers"

37. Patents

Screen: Intellectual Property and Patents *
Items: All records
Criteria:
1. Report Start Date to Report End Date overlaps with Year Patent Awarded (Start) to Year Patent Awarded (End) and Patent, Copyright, or Trademark? is equal to "Patent"

38. Reviews (book, drama, music or art)

Screen: Intellectual Contributions *
Items: All records
Criteria:
1. Current Publication Status is equal to "Published" and Report Start Date to Report End Date overlaps with If Published, Year of Publication (Start) to If Published, Year of Publication (End) and Type of Contribution is equal to "Review"
### 39a. Extension Bulletins: Major

[Screen: *Intellectual Contributions* *
Items: All records
Criteria:  
1. **Current Publication Status** is equal to "Published" and **Report Start Date** to **Report End Date** overlaps with **If Published, Year of Publication (Start)** to **If Published, Year of Publication (End)** and **Provost Annual Report Item #** contains the text "(PAR 39a)"

[list of **Authors** as "[Last Name], [F. N.] [M. N.]"]. [Title of Contribution]. [Volume]. ([Issue Number/Edition]), [Page Numbers or Number of Pages]. [Journal/Publisher/Proceedings Publisher], [Current Publication Status]

### 39b. Extension Bulletins: Minor

[Screen: *Intellectual Contributions* *
Items: All records
Criteria:  
1. **Current Publication Status** is equal to "Published" and **Report Start Date** to **Report End Date** overlaps with **If Published, Year of Publication (Start)** to **If Published, Year of Publication (End)** and **Type of Contribution** is equal to "Extension Bulletin - Minor"

[list of **Authors** as "[Last Name], [F. N.] [M. N.]"]. [Title of Contribution]. [Volume]. ([Issue Number/Edition]), [Page Numbers or Number of Pages]. [Journal/Publisher/Proceedings Publisher], [Current Publication Status]

### 40. Miscellaneous other publications (Include newspaper op-ed pieces, unedited pamphlets, popular magazine articles)

[Screen: *Intellectual Contributions* *
Items: All records
Criteria:  

1. Current Publication Status is equal to "Published" and Report Start Date to Report End Date overlaps with If Published, Year of Publication (Start) to If Published, Year of Publication (End) and Type of Contribution is equal to "Other publications"

Screen: Intellectual Contributions *
Items:  All records
Criteria:
1. Current Publication Status is equal to "Published" and Report Start Date to Report End Date overlaps with If Published, Year of Publication (Start) to If Published, Year of Publication (End) and Provost Annual Report Item # contains the text "(PAR 40)"

[list of Authors as "[Last Name], [F. N.] [M. N.]"]. [Title of Contribution]. [Volume]. ([Issue Number/Edition]), [Page Numbers or Number of Pages]. [Journal/Publisher/Proceedings Publisher], [Current Publication Status]
SCHOLARSHIP: OTHER CREATIVE PRODUCTS

41a. Performances as conductor/director: (a) Major / (b) Minor

Screen: Artistic and Professional Performances and Exhibits *
Items: All records
Criteria: 1. Role is equal to "Performance as Conductor/Director - Major"

Screen: Artistic and Professional Performances and Exhibits *
Items: All records
Criteria: 1. Provost Annual Report Item # contains the text "(PAR 41a)"

Screen: Artistic and Professional Performances and Exhibits *
Items: All records
Criteria: 1. Role is equal to "Performance as Conductor/Director - Minor"

Screen: Artistic and Professional Performances and Exhibits *
Items: All records
Criteria: 1. Provost Annual Report Item # contains the text "(PAR 41b)"

[Work/Exhibit Title]. [[Type of Work] or [Explanation of "Other"]]. [Sponsor]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

42. Performances in recording

Screen: Artistic and Professional Performances and Exhibits *
Items: All records
Criteria: 1. Type of Work is equal to "Performance in Recording"

Screen: Artistic and Professional Performances and Exhibits *
Items: All records
Criteria: 1. Provost Annual Report Item # contains the text "(PAR 42)"

[Work/Exhibit Title]. [[Type of Work] or [Explanation of "Other"]]. [Sponsor]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

43. Audio or visual recordings as producer

Screen: Artistic and Professional Performances and Exhibits *
Items: All records
Criteria: 1. Type of Work is equal to "Audio or Visual Recording as Producer"

Screen: Artistic and Professional Performances and Exhibits *
Items: All records
Criteria: 1. Provost Annual Report Item # contains the text "(PAR 43)"
44. Performances in recitals/concerts: (a) Solo (b) Ensemble

<table>
<thead>
<tr>
<th>Screen:</th>
<th>Artistic and Professional Performances and Exhibits *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items:</td>
<td>All records</td>
</tr>
<tr>
<td>Criteria:</td>
<td></td>
</tr>
</tbody>
</table>
  1. **Type of Work** is equal to "Performance in Recital/Concert - Solo"

<table>
<thead>
<tr>
<th>Screen:</th>
<th>Artistic and Professional Performances and Exhibits *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items:</td>
<td>All records</td>
</tr>
<tr>
<td>Criteria:</td>
<td></td>
</tr>
</tbody>
</table>
  1. **Provost Annual Report Item #** contains the text "(PAR 44)"

<table>
<thead>
<tr>
<th>Screen:</th>
<th>Artistic and Professional Performances and Exhibits *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items:</td>
<td>All records</td>
</tr>
<tr>
<td>Criteria:</td>
<td></td>
</tr>
</tbody>
</table>
  1. **Type of Work** is equal to "Performance in Recital/Concert - Ensemble" and **Individual/Solo or Group/Ensemble?** is equal to "Group/Ensemble"

<table>
<thead>
<tr>
<th>Screen:</th>
<th>Artistic and Professional Performances and Exhibits *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items:</td>
<td>All records</td>
</tr>
<tr>
<td>Criteria:</td>
<td></td>
</tr>
</tbody>
</table>
  1. **Provost Annual Report Item #** contains the text "(PAR 44b)"

45. Actor/performer in: (a) Major roles (b) Minor roles

<table>
<thead>
<tr>
<th>Screen:</th>
<th>Artistic and Professional Performances and Exhibits *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items:</td>
<td>All records</td>
</tr>
<tr>
<td>Criteria:</td>
<td></td>
</tr>
</tbody>
</table>
  1. **Type of Work** is equal to "Actor/Performer in - Major Role"

<table>
<thead>
<tr>
<th>Screen:</th>
<th>Artistic and Professional Performances and Exhibits *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items:</td>
<td>All records</td>
</tr>
<tr>
<td>Criteria:</td>
<td></td>
</tr>
</tbody>
</table>
  1. **Provost Annual Report Item #** contains the text "(PAR 45a)"

<table>
<thead>
<tr>
<th>Screen:</th>
<th>Artistic and Professional Performances and Exhibits *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items:</td>
<td>All records</td>
</tr>
<tr>
<td>Criteria:</td>
<td></td>
</tr>
</tbody>
</table>
  1. **Type of Work** is equal to "Actor/Performer in - Minor Role"

<table>
<thead>
<tr>
<th>Screen:</th>
<th>Artistic and Professional Performances and Exhibits *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items:</td>
<td>All records</td>
</tr>
<tr>
<td>Criteria:</td>
<td></td>
</tr>
</tbody>
</table>
  1. **Provost Annual Report Item #** contains the text "(PAR 45b)"
46. Technical designs or productions: (a) Major  (b) Minor

<table>
<thead>
<tr>
<th>Screen:</th>
<th>Artistic and Professional Performances and Exhibits *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items:</td>
<td>All records</td>
</tr>
</tbody>
</table>
| Criteria: | 1. **Type of Work** is equal to "Technical Design or Production - Major"

1. **Provost Annual Report Item #** contains the text "(PAR 46a)"

<table>
<thead>
<tr>
<th>Screen:</th>
<th>Artistic and Professional Performances and Exhibits *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items:</td>
<td>All records</td>
</tr>
</tbody>
</table>
| Criteria: | 1. **Type of Work** is equal to "Technical Design or Production - Minor"

1. **Provost Annual Report Item #** contains the text "(PAR 46b)"

[Work/Exhibit Title]. [[Type of Work] or [Explanation of "Other"]]. [Sponsor]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

47. One person exhibitions

<table>
<thead>
<tr>
<th>Screen:</th>
<th>Artistic and Professional Performances and Exhibits *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items:</td>
<td>All records</td>
</tr>
</tbody>
</table>
| Criteria: | 1. **Type of Work** is equal to "One Person Exhibition"

1. **Provost Annual Report Item #** contains the text "(PAR 47)"

[Work/Exhibit Title]. [[Type of Work] or [Explanation of "Other"]]. [Sponsor]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

48. Group invitational shows

<table>
<thead>
<tr>
<th>Screen:</th>
<th>Artistic and Professional Performances and Exhibits *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items:</td>
<td>All records</td>
</tr>
</tbody>
</table>
| Criteria: | 1. **Type of Work** is equal to "Group Invitational Shows"

1. **Provost Annual Report Item #** contains the text "(PAR 48)"

[Work/Exhibit Title]. [[Type of Work] or [Explanation of "Other"]]. [Sponsor]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).
49. Group juried shows

Screen: *Artistic and Professional Performances and Exhibits*
Items: All records
Criteria:
1. Type of Work is equal to "Group or Juried Show"

[Work/Exhibit Title]. [[Type of Work] or [Explanation of "Other"]]. [Sponsor]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

50. Curated exhibitions

Screen: *Artistic and Professional Performances and Exhibits*
Items: All records
Criteria:
1. Type of Work is equal to "Curated exhibitions"

[Work/Exhibit Title]. [[Type of Work] or [Explanation of "Other"]]. [Sponsor]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

51. Musical compositions: (a) Large form  (b) Short form

A musical piece composed by a faculty member and performed off-campus. Large form includes symphonies, operas, concertos or major chamber works. Short form includes incidental music or similar works.

Screen: *Artistic and Professional Performances and Exhibits*
Items: All records
Criteria:
1. Type of Work is one of: "Musical Composition - Large Form", "Musical Composition - Short Form"

Screen: *Artistic and Professional Performances and Exhibits*
Items: All records
Criteria:
1. Provost Annual Report Item # contains the text "(PAR 51a)"

Screen: *Artistic and Professional Performances and Exhibits*
Items: All records
Criteria:
1. Type of Work is equal to "Musical Composition - Short Form"

Screen: *Artistic and Professional Performances and Exhibits*
Items: All records
Criteria:
1. Provost Annual Report Item # contains the text "(PAR 51b)"
52. Published creative writing:  (a) Large form  (b) Short form  
Creative writing published or a play produced professionally.  Large form includes novels; full-length plays; books of poetry, essays or short stories.  Short form includes short stories, poems, essays or one-act plays.

<table>
<thead>
<tr>
<th>Screen: Artistic and Professional Performances and Exhibits *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items: All records</td>
</tr>
<tr>
<td>Criteria:</td>
</tr>
<tr>
<td>1. <strong>Type of Work</strong> is equal to &quot;Creative Writing - Large Form&quot; and <strong>Report Start Date</strong> to <strong>Report End Date</strong> overlaps with <strong>If Published, Year of Publication (Start)</strong> to <strong>If Published, Year of Publication (End)</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Screen: Artistic and Professional Performances and Exhibits *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items: All records</td>
</tr>
<tr>
<td>Criteria:</td>
</tr>
<tr>
<td>1. <strong>Provost Annual Report Item #</strong> contains the text &quot;(PAR 52a)&quot;</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Screen: Artistic and Professional Performances and Exhibits *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items: All records</td>
</tr>
<tr>
<td>Criteria:</td>
</tr>
<tr>
<td>1. <strong>Type of Work</strong> is equal to &quot;Creative Writing - Short Form&quot; and <strong>Report Start Date</strong> to <strong>Report End Date</strong> overlaps with <strong>If Published, Year of Publication (Start)</strong> to <strong>If Published, Year of Publication (End)</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Screen: Artistic and Professional Performances and Exhibits *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items: All records</td>
</tr>
<tr>
<td>Criteria:</td>
</tr>
<tr>
<td>1. <strong>Provost Annual Report Item #</strong> contains the text &quot;(PAR 52b)&quot;</td>
</tr>
</tbody>
</table>

53. Original exhibition catalog notes or program notes for concerts or plays

<table>
<thead>
<tr>
<th>Screen: Artistic and Professional Performances and Exhibits *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items: All records</td>
</tr>
<tr>
<td>Criteria:</td>
</tr>
<tr>
<td>1. <strong>Type of Work</strong> is equal to &quot;Original exhibition catalog notes or program notes for concerts or plays&quot;</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Screen: Artistic and Professional Performances and Exhibits *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items: All records</td>
</tr>
<tr>
<td>Criteria:</td>
</tr>
<tr>
<td>1. <strong>Provost Annual Report Item #</strong> contains the text &quot;(PAR 53)&quot;</td>
</tr>
</tbody>
</table>

54. Musical arrangements or editions

<table>
<thead>
<tr>
<th>Screen: Artistic and Professional Performances and Exhibits *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items: All records</td>
</tr>
<tr>
<td>Criteria:</td>
</tr>
</tbody>
</table>
1. **Type of Work** is equal to "Musical Arrangement or Edition" and **Role** is equal to "Editor/Arranger"

Screen: **Artistic and Professional Performances and Exhibits** *
- Items: All records
- Criteria:
  1. **Provost Annual Report Item #** contains the text "(PAR 54)"

[Work/Exhibit Title]. [[Type of Work] or [Explanation of "Other"]]. [Sponsor]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

55. **Transcriptions or translations**

Screen: **Intellectual Contributions** *
- Items: All records
- Criteria:
  1. **Current Publication Status** is equal to "Published" and **Report Start Date** to **Report End Date** overlaps with **If Published, Year of Publication (Start)** to **If Published, Year of Publication (End)** and **Type of Contribution** is one of: "Transcriptions of artistic or creative work", "Translations of artistic or creative work"

Screen: **Intellectual Contributions** *
- Items: All records
- Criteria:
  1. **Current Publication Status** is equal to "Published" and **Report Start Date** to **Report End Date** overlaps with **If Published, Year of Publication (Start)** to **If Published, Year of Publication (End)** and **Provost Annual Report Item #** contains the text "(PAR 55)"

[lists of [Authors] as "[Last Name], [F. N.] [M. N.]". [Title of Contribution]. [Volume]. ([Issue Number/Edition]), [Page Numbers or Number of Pages]. [Journal/Publisher/Proceedings Publisher], [Current Publication Status]
SCHOLARSHIP: SCHOLARLY REPUTATION

56. Editorships of major journals (The number of major journals varies widely according to discipline. Those journals that are generally accepted as major in your field are referred to here. Major journals may include mass-circulation newspapers and magazines. Editor and Associate Editor (item 57) are formal titles for these journals. Editorial board memberships, short term, guest and special editorships should be listed under item 58).

Screen: Editorship Activities
Items: All records
Criteria:
1. **Position Held** is one of: "Editor in Chief", "Area/Section/Column Chief Editor" and Is This A Major Journal In Your Field? contains the text "Yes"

[Position Held], [Name of Publication]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

57. Associate editorships of major journals or sole organizer of major conferences (Major conferences include national/international meetings. Organizing committee memberships go in item 97.)

Screen: Editorship Activities
Items: All records
Criteria:
1. **Position Held** is equal to "Associate Editor" and Is This A Major Journal In Your Field? contains the text "Yes"

Screen: Editorship Activities
Items: All records
Criteria:
1. **Provost Annual Report Item #** contains the text "(PAR 57)"

Screen: Scholarly Presentations/Conferences
Items: All records
Criteria:
1. **Provost Annual Report Item #** contains the text "(PAR 57)"

[Position Held], [Name of Publication]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

[list of **Presenters** as "[Last Name], [F. N.] [M. N.]", "[Presentation Title]", [Conference/Meeting Name], [Sponsoring organization, if appropriate]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).
58. Other editorial positions or organizer of other conferences (*Member of editorial boards of journals, news media; editors of conference proceedings; editorships or associate editorships of non-major journals, general editorships of book series or collections, consulting editor, guest or short term editor, etc.  Other conferences are small, regional meetings.*)

| Screen: Editorial Activities | Items: All records | Criteria: 1. **Position Held** is equal to "Other Editorial Position" and **Is This A Major Journal In Your Field?** contains the text "Yes" |

| Screen: Editorial Activities | Items: All records | Criteria: 1. **Provost Annual Report Item #** contains the text "(PAR 58)" |

| Screen: Scholarly Presentations/Conferences | Items: All records | Criteria: 1. **Provost Annual Report Item #** contains the text "(PAR 58)" |

[position held], [Name of Publication]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

(list of [Presenters] as "[Last Name], [F. N.] [M. N.]", "[Presentation Title]", [Conference/Meeting Name], [Sponsoring organization, if appropriate]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).
59. Major officers of large national/international learned societies *Some disciplines have one or two large societies representing the entire profession. It is these to which this item refers. For disciplines with several smaller societies, see item 60. By major offices we mean President, Vice President, Secretary or Treasurer.*

| Screen: Senior Position in Professional Organization | Items: All records | Criteria: Position Held is one of: "Officer, President/Elect/Past", "Officer, Treasurer/Secretary", "Chair", "Board Member", "Vice President" and Scope of Organization is one of: "International", "National" |

60. Other officers of large national/international learned societies *(Include significant committee membership, conference session chair, etc.)*

| Screen: Senior Position in Professional Organization | Items: All records | Criteria: Position Held is one of: "Officer, Other", "Session Chair of Conference" and Scope of Organization is one of: "International", "National" |

61. Major officers of small or non-national learned societies. *(If a discipline has several small national societies representing it, officers should be included here, as should officers of state and regional societies.)*

| Screen: Senior Position in Professional Organization | Items: All records | Criteria: Scope of Organization is one of: “Regional”, “State”, “Local”, “University” and Position Held is one of: "Officer, President/Elect/Past", "Officer, Treasurer", "Officer, Secretary", "Chair", "Officer, Vice President" |

| Screen: Public and Community Service * | Items: All records | Criteria: Scope of Service is one of: "State", "Local" and Position/Role contains the text "Officer" |
[[Position Held] or [Explanation of "Other"], [Name of Organization]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

[[Position/Role] or [Explanation of "Other"], [Title of Service Activity]. [If Applicable, Name of Committee, Organization, or Program]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

62. Member of federal peer review committees (DOD, DOE, NEA, NEH, NIH, NSF, USDA, etc.).

63. Member of other national/international peer review committees

64. Member of state or regional peer review committees
65. *Ad hoc* reviews for granting agencies, journals, publishers or other universities (*Ad hoc* reviews do not include University of Connecticut reviews (e.g., UCRF). Include manuscript-reviewing activities here as well as dissertation and PTR reviews for other universities).

<table>
<thead>
<tr>
<th>Screen: Ad Hoc Reviews, Grant Agency/Peer Review Committees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items: All records</td>
</tr>
<tr>
<td>Criteria:</td>
</tr>
<tr>
<td>1. <strong>Position Held</strong> is one of: &quot;Review Board Member&quot;, &quot;Other&quot;</td>
</tr>
</tbody>
</table>

66. National/international awards, prizes or honorary degrees

*Include NSF career awards, Pulitzer or Nobel prizes, appointments to national academies. Count continuing awards annually. These are non-teaching awards.*

<table>
<thead>
<tr>
<th>Screen: Awards and Honors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items: All records</td>
</tr>
<tr>
<td>Criteria:</td>
</tr>
<tr>
<td>1. <strong>Type of Award or Honor</strong> is equal to &quot;Award/Honor Recipient&quot; and <strong>Scope</strong> is one of: &quot;Federal&quot;, &quot;National&quot;, &quot;International&quot;</td>
</tr>
</tbody>
</table>

67. Appointed Fellows of national/international learned societies

*Include appointments to state societies like the Connecticut Academy of Science and Engineering.*

<table>
<thead>
<tr>
<th>Screen: Awards and Honors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items: All records</td>
</tr>
<tr>
<td>Criteria:</td>
</tr>
<tr>
<td>1. <strong>Type of Award or Honor</strong> is equal to &quot;Fellowship&quot; and <strong>Scope</strong> is one of: &quot;Federal&quot;, &quot;National&quot;, &quot;International&quot;</td>
</tr>
</tbody>
</table>
[Title of Award or Honor], [Sponsoring Organization]. ([If Appointment, Start Month If Appointment, Start Day, If Appointment, Start Year - Month Award or Honor Received (if Appointment, End Month) Day Award or Honor Received (if Appointment, End Day), Year Award or Honor Received (if Appointment, End Year)]).

68. Other awards or prizes (non-teaching)

Screen: Awards and Honors
Items: All records
Criteria:  

1. **Type of Award or Honor** is equal to "Award/Honor Recipient" and **Scope** is one of: "College/School", "University", "State", "Regional"

Screen: Awards and Honors
Items: All records
Criteria:  

1. **Provost Annual Report Item #** contains the text "(PAR 68)"

[Title of Award or Honor], [Sponsoring Organization]. ([If Appointment, Start Month If Appointment, Start Day, If Appointment, Start Year - Month Award or Honor Received (if Appointment, End Month) Day Award or Honor Received (if Appointment, End Day), Year Award or Honor Received (if Appointment, End Year)]).

69. Keynote/plenary lectures at national/international conferences

Screen: Scholarly Presentations/Conferences
Items: All records
Criteria:  

1. **Presentation Type** is equal to "Keynote/Plenary Address" and **Scope** is one of: "International", "National", "Federal"

Screen: Scholarly Presentations/Conferences
Items: All records
Criteria:  

1. **Provost Annual Report Item #** contains the text "(PAR 69)"

[<list of Presenters>] as "[Last Name], [F. N.] [M. N.]", "[Presentation Title]", [Conference/Meeting Name], [Sponsoring organization, if appropriate]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

70. Invited Visiting Professorships

Screen: Visiting Professorships *
Items: All records
Criteria:  

1. **Name of University/Institution** has a value

Screen: Visiting Professorships *
Items: All records
Criteria:  

1. **Provost Annual Report Item #** contains the text "(PAR 70)"
[Name of University/Institution], [[Nature of Activity] or [Explanation of "Other"]]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

71. Invited scholarly colloquia, presentations or symposia (These include off-campus invitations (keynote addresses should be in item (69) and session chairs in item (60)).

Screen: Scholarly Presentations/Conferences
Items: All records
Criteria:
1. Presentation Type is one of: "Presentation", "Clinical Presentation", "Extension Presentation", "Panel" and Conference/Meeting Type is one of: "Conference/Symposia", "Scholarly Colloquia", "Lecture", "Other" and Contributed or Invited? is equal to "Invited"

72. Artistic performances by invitation from major orchestras or institutions

Screen: Artistic and Professional Performances and Exhibits *
Items: All records
Criteria:
1. Role is one of: "Actor/Performer", "Conductor/Director"

Screen: Artistic and Professional Performances and Exhibits *
Items: All records
Criteria:
1. Provost Annual Report Item # contains the text "(PAR 72)"

73. National consultancies, clinics and workshops

Consultancies for which a form is filed with the Provost's Office (or comparable ones during the summer for which no form is filed) that result from the faculty members reputation in the field. Other consultancies can be listed in the appropriate item under "Service".

Screen: Consulting *
Items: All records
Criteria:
1. Client/Organization has a value and Scope is one of: "International", "National"

Screen: Consulting *
Items: All records
Criteria:
1. Provost Annual Report Item # contains the text "(PAR 73)"

[Client/Organization]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).
74. Access gained to national research facilities, for example, supercomputers.

Screen: Awards and Honors
Items: All records
Criteria:
1. **Type of Award or Honor** is one of: "Award/Honor Recipient", "Other" and **Category** is equal to "Special Clearance or Access"

[Title of Award or Honor], [Sponsoring Organization]. ([If Appointment, Start Month If Appointment, Start Day, If Appointment, Start Year - Month Award or Honor Received (if Appointment, End Month) Day Award or Honor Received (if Appointment, End Day), Year Award or Honor Received (if Appointment, End Year)])

75. Commissioned work of arts, architectural and graphic designs, music or drama

Work should be included also in the appropriate category of "Other Creative Products" (in year completed).

Screen: Artistic and Professional Performances and Exhibits *
Items: All records
Criteria:
1. **Work/Exhibit Title** has a value

Screen: Artistic and Professional Performances and Exhibits *
Items: All records
Criteria:
1. **Provost Annual Report Item #** contains the text "(PAR 75)"

[Work/Exhibit Title]. ([Type of Work] or [Explanation of "Other"]). [Sponsor]. ([Start Month Start Day, Start Year - End Month End Day, End Year])

76. Other sales of major works of art, music or drama

Screen: Artistic and Professional Performances and Exhibits *
Items: All records
Criteria:
1. **Work/Exhibit Title** has a value and **Compensated or Pro Bono?** is one of: "Paid to Individual", "Paid to University"

Screen: Artistic and Professional Performances and Exhibits *
Items: All records
Criteria:
1. **Provost Annual Report Item #** contains the text "(PAR 76)"

[Work/Exhibit Title]. ([Type of Work] or [Explanation of "Other"]). [Sponsor]. ([Start Month Start Day, Start Year - End Month End Day, End Year])
SCHOLARSHIP: EXTERNAL FUNDING

Data for items 77-79 are reported through University sources. Office of Sponsored Programs (OSP) is the source for this data. This template is provided only for documentation by individual faculty, as desired.

*77. Active or approved grants

Include grants that were active during this fiscal year. These may include grants approved in a previous fiscal year but still active during this fiscal year.

<table>
<thead>
<tr>
<th>Screen: Through OSP *</th>
<th>Items: All records</th>
</tr>
</thead>
<tbody>
<tr>
<td>Criteria:</td>
<td>1. Grant/Contract/Project Title has a value and Current Status is one of: &quot;Awarded/Active&quot;, &quot;Pre Award&quot;, &quot;Closed&quot; and Report Start Date to Report End Date overlaps with Contract Start Year (Start) to Contract End Year (End)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Screen: Outside OSP (e.g. Foundation) *</th>
<th>Items: All records</th>
</tr>
</thead>
<tbody>
<tr>
<td>Criteria:</td>
<td>1. Provost Annual Report Item # contains the text &quot;(PAR 77)&quot;</td>
</tr>
</tbody>
</table>

[Grant/Contract/Project Title], [Sponsoring Organization]. Direct Expenditures: $[Direct expenditures for Current Year]. Approved [Month Approved Day Approved, Year Approved].

*78. Total amount of annual grant funds (direct costs)

If grants include more than one Principal Investigator, fractions are reported by the faculty.

<table>
<thead>
<tr>
<th>Screen: Through OSP * &gt; Direct expenditures for Current Year</th>
<th>Items: All values</th>
</tr>
</thead>
<tbody>
<tr>
<td>Criteria:</td>
<td>1. Grant/Contract/Project Title has a value and Direct expenditures for Current Year has a value and Current Status is one of: &quot;Awarded/Active&quot;, &quot;Pre Award&quot;, &quot;Closed&quot; and Report Start Date to Report End Date overlaps with Contract Start Year (Start) to Contract End Year (End)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Screen: Outside OSP (e.g. Foundation) * &gt; Direct expenditures for Current Year</th>
<th>Items: All values</th>
</tr>
</thead>
<tbody>
<tr>
<td>Criteria:</td>
<td>1. Provost Annual Report Item # contains the text &quot;(PAR 77)&quot;</td>
</tr>
</tbody>
</table>
### 1. Grant/Contract/Project Title has a value and Direct expenditures for Current Year has a value and Current Status is one of: "Awarded/Active", "Pre Award", "Closed" and Report Start Date to Report End Date overlaps with Contract Start Year (Start) to Contract End Year (End)

[Grant/Contract/Project Title], [Sponsoring Organization]. Direct Expenditures: $[Direct expenditures for Current Year]. Approved [Month Approved Day Approved, Year Approved].

[Grant/Contract/Project Title], [Sponsoring Organization]. Direct Expenditures: $[Direct expenditures for Current Year]. Approved [Month Approved Day Approved, Year Approved].

### *79. Grant proposals submitted

**Screen:** Through OSP *

- **Items:** All records
- **Criteria:**
  1. Report Start Date to Report End Date overlaps with Year Submitted (Start) to Year Submitted (End)

**Screen:** Through OSP *

- **Items:** All records
- **Criteria:**
  1. Provost Annual Report Item # contains the text "(PAR 79)"

**Screen:** Outside OSP (e.g. Foundation) *

- **Items:** All records
- **Criteria:**
  1. Report Start Date to Report End Date overlaps with Year Submitted (Start) to Year Submitted (End)

**Screen:** Outside OSP (e.g. Foundation) *

- **Items:** All records
- **Criteria:**
  1. Provost Annual Report Item # contains the text "(PAR 79)"

[Grant/Contract/Project Title], [Sponsoring Organization]. Direct Expenditures: $[Direct expenditures for Current Year]. Approved [Month Approved Day Approved, Year Approved].

[Grant/Contract/Project Title], [Sponsoring Organization]. Direct Expenditures: $[Direct expenditures for Current Year]. Approved [Month Approved Day Approved, Year Approved].

### *80. Endowed chairs

**Screen:** Awards and Honors

- **Items:** All records
- **Criteria:**
  1. Type of Award or Honor is equal to "Endowed Chair"

**Screen:** Awards and Honors

- **Items:** All records
- **Criteria:**
  1. Provost Annual Report Item # contains the text "(PAR 80)"

[Title of Award or Honor], [Sponsoring Organization]. ([If Appointment, Start Month If Appointment, Start Day, If Appointment, Start Year - Month Award or Honor Received (if
Appointment, End Month) Day Award or Honor Received (if Appointment, End Day), Year Award or Honor Received (if Appointment, End Year)).
SERVICE & OUTREACH

This section is for extra-professional service that is not due to scholarly reputation and hence not listed in the scholarly reputation/production sections above.

81. Presentations in student recruitment programs

Formal full- or half-day programs.

Screen: University, School/College, Regional Campus, Department Service *
Items: All records
Criteria (is one of):
1. Type of Service Activity is equal to "Student Recruiting Assistance" and Is this for a minority audience? is equal to "No"
2. Type of Service Activity is equal to "Student Recruiting Assistance" and Is this for a minority audience? does not have a value

[Title of Service Activity]. [Type of Service Activity]. [If Applicable, Name of Committee, Organization, or Program]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

82. Presentations in minority student recruitment activities

Formal full- or half-day programs.

Screen: University, School/College, Regional Campus, Department Service *
Items: All records
Criteria:
1. Type of Service Activity is equal to "Student Recruiting Assistance" and Is this for a minority audience? is equal to "Yes"

Screen: University, School/College, Regional Campus, Department Service *
Items: All records
Criteria:
1. Provost Annual Report Item # contains the text "(PAR 82)"

[Title of Service Activity]. [Type of Service Activity]. [If Applicable, Name of Committee, Organization, or Program]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

83. Departmental or non-departmentalized school committee member

Count only committee memberships that are active for this reporting period.

Screen: University, School/College, Regional Campus, Department Service *
Items: All records
Criteria:
1. Type of Service Activity is equal to "Committee Work" and Scope of Service is equal to "Department" and Position/Role is one of: "Member", "Advisor", "Administrator", "Volunteer", "Other"

Screen: University, School/College, Regional Campus, Department Service *
Items: All records
Criteria:
1. Provost Annual Report Item # contains the text "(PAR 83)"
[Title of Service Activity]. [Type of Service Activity]. [If Applicable, Name of Committee, Organization, or Program]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).
84. Committee members

a. University committee member

| Screen: | University, School/College, Regional Campus, Department Service * |
| Items:  | All records |
| Criteria: | 1. **Type of Service Activity** is equal to "Committee Work" and **Scope of Service** is equal to "University" and **Position/Role** is one of: "Member", "Advisor", "Administrator", "Volunteer", "Other" |

| Screen: | University, School/College, Regional Campus, Department Service * |
| Items:  | All records |
| Criteria: | 1. **Provost Annual Report Item #** contains the text "(PAR 84a)" |

[Title of Service Activity]. [Type of Service Activity]. [If Applicable, Name of Committee, Organization, or Program]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

b. College or departmentalized School committee member

| Screen: | University, School/College, Regional Campus, Department Service * |
| Items:  | All records |
| Criteria: | 1. **Type of Service Activity** is equal to "Committee Work" and **Scope of Service** is equal to "School/College" and **Position/Role** is one of: "Member", "Advisor", "Administrator", "Volunteer", "Other" |

| Screen: | University, School/College, Regional Campus, Department Service * |
| Items:  | All records |
| Criteria: | 1. **Provost Annual Report Item #** contains the text "(PAR 84b)" |

[Title of Service Activity]. [Type of Service Activity]. [If Applicable, Name of Committee, Organization, or Program]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

c. Regional Campus committee member

| Screen: | University, School/College, Regional Campus, Department Service * |
| Items:  | All records |
| Criteria: | 1. **Type of Service Activity** is equal to "Committee Work" and **Scope of Service** is equal to "Regional Campus" and **Position/Role** is one of: "Member", "Advisor", "Administrator", "Volunteer", "Other" |

| Screen: | University, School/College, Regional Campus, Department Service * |
| Items:  | All records |
| Criteria: | 1. **Provost Annual Report Item #** contains the text "(PAR 84c)" |

[Title of Service Activity]. [Type of Service Activity]. [If Applicable, Name of Committee, Organization, or Program]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

85. Committee chairs

a. Departmental (or non-departmentalized school)

| Screen: | University, School/College, Regional Campus, Department Service * |
| Items:  | All records |
| Criteria: |  |
1. Type of Service Activity is equal to "Committee Work" and Scope of Service is equal to "Department" and Position/Role is equal to "Chair"

Screen: University, School/College, Regional Campus, Department Service *
      Items: All records
      Criteria:
      1. Provost Annual Report Item # contains the text "(PAR 85a)"

[Title of Service Activity]. [Type of Service Activity]. [If Applicable, Name of Committee, Organization, or Program]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

b. University

Screen: University, School/College, Regional Campus, Department Service *
      Items: All records
      Criteria:
      1. Type of Service Activity is equal to "Committee Work" and Scope of Service is equal to "University" and Position/Role is equal to "Chair"

Screen: University, School/College, Regional Campus, Department Service *
      Items: All records
      Criteria:
      1. Provost Annual Report Item # contains the text "(PAR 85b)"

[Title of Service Activity]. [Type of Service Activity]. [If Applicable, Name of Committee, Organization, or Program]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

c. College or departmentalized School

Screen: University, School/College, Regional Campus, Department Service *
      Items: All records
      Criteria:
      1. Type of Service Activity is equal to "Committee Work" and Scope of Service is equal to "School/College" and Position/Role is equal to "Chair"

Screen: University, School/College, Regional Campus, Department Service *
      Items: All records
      Criteria:
      1. Provost Annual Report Item # contains the text "(PAR 85c)"

[Title of Service Activity]. [Type of Service Activity]. [If Applicable, Name of Committee, Organization, or Program]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

d. Regional Campus

Screen: University, School/College, Regional Campus, Department Service *
      Items: All records
      Criteria:
      1. Type of Service Activity is equal to "Committee Work" and Scope of Service is equal to "Regional Campus" and Position/Role is equal to "Chair"

Screen: University, School/College, Regional Campus, Department Service *
      Items: All records
      Criteria:
      1. Provost Annual Report Item # contains the text "(PAR 85d)"

[Title of Service Activity]. [Type of Service Activity]. [If Applicable, Name of Committee, Organization, or Program]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).
86. Non-departmental administration

Include President, Provost, Associate Provost, Dean, Associate Dean, Director of Regional Campus, Museum and other directorships involving official release from teaching duties. Report percent of appointment.

[Title of Service Activity]. [Type of Service Activity]. [If Applicable, Name of Committee, Organization, or Program]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

[[Position Held] or [Explanation of "Other"], [Name of Organization]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

87. Clinical, extension or other "expert" services

Note types of and frequency of services performed. Include radio, television, newspaper interviews, specimen identification, and extension service presentations.
Screen: *Technical or Expert Assistance/Technology Transfer/Fee for Service*
Items: All records
Criteria:
1. Provost Annual Report Item # contains the text "(PAR 87)"

Screen: *University, School/College, Regional Campus, Department Service*
Items: All records
Criteria:
1. Provost Annual Report Item # contains the text "(PAR 87)"

Screen: *Single Activities*
Items: All records
Criteria:
1. Provost Annual Report Item # contains the text "(PAR 87)"

[Title of Activity]. [Type of Media]. ([Month of Publication/Airing Day of Publication/Airing, Year of Publication/Airing]).

[Title of Activity]. [Type of Activity]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

[Title of Service Activity]. [Type of Service Activity]. [If Applicable, Name of Committee, Organization, or Program]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

[Title of Activity]. [Type of Activity]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

88. Formal outreach programs (including artistic programs) for schools or businesses.

Screen: *Public and Community Service*
Items: All records
Criteria:
1. Title of Service Activity has a value and Type of Service Activity is equal to "Formal Outreach Program"

Screen: *Formal Programs*
Items: All records
Criteria:
1. Title/Name of Program has a value

Screen: *Public and Community Service*
Items: All records
Criteria:
1. Provost Annual Report Item # contains the text "(PAR 88)"

Screen: *Formal Programs*
Items: All records
Criteria:
1. Provost Annual Report Item # contains the text "(PAR 88)"

[Position/Role] or [Explanation of "Other"]]. [Title of Service Activity]. [If Applicable, Name of Committee, Organization, or Program]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).
89. State committee member (not related to scholarship)

*Do not include peer review committees listed in item (64).*

**Screen:** 

**Public and Community Service** *

**Items:** All records

**Criteria:**

1. **Title of Service Activity** has a value and **Type of Service Activity** is equal to "Committee Work" and **Scope of Service** is equal to "State" and list of [Targeted Audience] separated by ", " contains one of the substrings: "Schools and Colleges", "Government Agencies" and **Is this a voluntary service organization?** is equal to "No"

**Screen:** 

**Public and Community Service** *

**Items:** All records

**Criteria:**

1. **Provost Annual Report Item #** contains the text ",(PAR 89)"

90. Consultancies for state/local government agencies

**Screen:** 

**Public and Community Service** *

**Items:** All records

**Criteria:**

1. **Title of Service Activity** has a value and **Type of Service Activity** is equal to "Consulting" and **Scope of Service** is one of: "State", "Local" and list of [Targeted Audience] separated by ", " contains one of the substrings: "Government Agencies"

**Screen:** 

**Consulting** *

**Items:** All records

**Criteria:**

1. **Client/Organization** has a value and **Consulting Type** is equal to "Government" and **Scope** is one of: "State", "Local"

**Screen:** 

**Public and Community Service** *

**Items:** All records

**Criteria:**

1. **Provost Annual Report Item #** contains the text ",(PAR 90)"

**Screen:** 

**Consulting** *

**Items:** All records

**Criteria:**

1. **Provost Annual Report Item #** contains the text ",(PAR 90)"

91. Consultancies to state/regional businesses and institutions

[[Position/Role] or [Explanation of "Other"]]. [Title of Service Activity]. [If Applicable, Name of Committee, Organization, or Program]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

[Client/Organization]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).
Refers to businesses and schools operating primarily in the state. Those national and international organizations with offices in the state should be included in item (96).

Screen: Public and Community Service *
Items: All records
Criteria:
1. Title of Service Activity has a value and Type of Service Activity is one of: "Consulting" and Scope of Service is one of: "Regional", "State" and list of [Targeted Audience] separated by ", " contains one of the substrings: "Businesses", "Schools and Colleges", "Other"

Screen: Consulting *
Items: All records
Criteria:
1. Client/Organization has a value and Consulting Type is one of: "Government", "Academic", "Non-Governmental Organization (NGO)", "Private For-Profit", "Private Not-For-Profit", "Technical/Professional", "Training/Education" and Scope is one of: "State", "Local", "Regional"

Screen: Public and Community Service *
Items: All records
Criteria:
1. Provost Annual Report Item # contains the text "(PAR 91)"

Screen: Consulting *
Items: All records
Criteria:
1. Provost Annual Report Item # contains the text "(PAR 91)"

[[Position/Role] or [Explanation of "Other"]]. [Title of Service Activity]. [If Applicable, Name of Committee, Organization, or Program]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

[Client/Organization]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

92. Member of voluntary service organizations

Screen: Public and Community Service *
Items: All records
Criteria:
1. Title of Service Activity has a value and Type of Service Activity is one of: "General Membership", "Committee Work" and Is this a voluntary service organization? is equal to "Yes"

Screen: Public and Community Service *
Items: All records
Criteria:
1. Provost Annual Report Item # contains the text "(PAR 92)"

Screen: Membership of Professional or Voluntary Organizations
Items: All records
Criteria (is one of):
1. Is this a voluntary service? is equal to "Yes"
2. Type of Organization is equal to "Voluntary"

Screen: Membership of Professional or Voluntary Organizations
Items: All records
Criteria:
1. Provost Annual Report Item # contains the text "(PAR 92)"
93. Services for or presentations to community groups

<table>
<thead>
<tr>
<th>Screen:</th>
<th>Public and Community Service *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items:</td>
<td>All records</td>
</tr>
<tr>
<td>Criteria:</td>
<td></td>
</tr>
<tr>
<td>1. Title of Service Activity has a value and Type of Service Activity is equal to &quot;Field Work (e.g. Presentation, Talk)&quot; and list of [Targeted Audience] separated by &quot;, &quot; contains one of the substrings: &quot;General Public/Community/Family&quot;, &quot;Businesses&quot;, &quot;Schools and Colleges&quot;, &quot;Other&quot;</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Screen:</th>
<th>University, School/College, Regional Campus, Department Service *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items:</td>
<td>All records</td>
</tr>
<tr>
<td>Criteria:</td>
<td></td>
</tr>
<tr>
<td>1. Type of Service Activity is equal to &quot;Field Work (e.g. Presentation, Talk)&quot;</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Screen:</th>
<th>Public and Community Service *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items:</td>
<td>All records</td>
</tr>
<tr>
<td>Criteria:</td>
<td></td>
</tr>
<tr>
<td>1. Provost Annual Report Item # contains the text &quot;(PAR 93)&quot;</td>
<td></td>
</tr>
</tbody>
</table>

94. Member of federal government committees (not related to scholarship)

Refer to work unrelated to oversight of scholarly efforts.

<table>
<thead>
<tr>
<th>Screen:</th>
<th>Public and Community Service *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items:</td>
<td>All records</td>
</tr>
<tr>
<td>Criteria:</td>
<td></td>
</tr>
<tr>
<td>1. Title of Service Activity has a value and Type of Service Activity is equal to &quot;Committee Work&quot; and Scope of Service is equal to &quot;Federal&quot; and list of [Targeted Audience] separated by &quot;, &quot; contains one of the substrings: &quot;Government Agencies&quot;</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Screen:</th>
<th>Public and Community Service *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items:</td>
<td>All records</td>
</tr>
<tr>
<td>Criteria:</td>
<td></td>
</tr>
<tr>
<td>1. Provost Annual Report Item # contains the text &quot;(PAR 94)&quot;</td>
<td></td>
</tr>
</tbody>
</table>
[[Position/Role] or [Explanation of "Other"]]. [Title of Service Activity]. [If Applicable, Name of Committee, Organization, or Program]. ([Start Month Start Day, Start Year - End Month End Day, End Year]).

95. Consultancies to federal government agencies (not related to scholarship)

<table>
<thead>
<tr>
<th>Screen: Public and Community Service *</th>
<th>Items: All records</th>
<th>Criteria:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. <strong>Title of Service Activity</strong> has a value and <strong>Type of Service Activity</strong> is equal to &quot;Consulting&quot; and <strong>Scope of Service</strong> is equal to &quot;Federal&quot; and <strong>list of [Targeted Audience] separated by &quot;, &quot;</strong> contains one of the substrings: &quot;Government Agencies&quot;</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Screen: Public and Community Service *
Items: All records
Criteria:
1. **Provost Annual Report Item #** contains the text "(PAR 95)"

96. Consultancies to national/international institutions (businesses, schools, etc.)

<table>
<thead>
<tr>
<th>Screen: Public and Community Service *</th>
<th>Items: All records</th>
<th>Criteria:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. <strong>Title of Service Activity</strong> has a value and <strong>Type of Service Activity</strong> is equal to &quot;Consulting&quot; and <strong>Scope of Service</strong> is one of: &quot;International&quot;, &quot;National&quot; and <strong>list of [Targeted Audience] separated by &quot;, &quot;</strong> contains one of the substrings: &quot;Businesses&quot;, &quot;Schools and Colleges&quot;, &quot;Other&quot;</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Screen: Public and Community Service *
Items: All records
Criteria:
1. **Provost Annual Report Item #** contains the text "(PAR 96)"

97. Memberships on professional society committees

<table>
<thead>
<tr>
<th>Screen: Membership of Professional or Voluntary Organizations</th>
<th>Items: All records</th>
<th>Criteria:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. <strong>Type of Organization</strong> is equal to &quot;Professional&quot;</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Screen: Membership of Professional or Voluntary Organizations
Items: All records
Criteria:
1. **Provost Annual Report Item #** contains the text "(PAR 97)"

Screen: Public and Community Service *
Items: All records
Criteria:
<table>
<thead>
<tr>
<th>Screen: Public and Community Service *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items: All records</td>
</tr>
<tr>
<td>Criteria:</td>
</tr>
<tr>
<td>1. Provost Annual Report Item # contains the text &quot;(PAR 97)&quot;</td>
</tr>
</tbody>
</table>

| 1. Title of Service Activity has a value and Type of Service Activity is equal to "Committee Work" and list of [Targeted Audience] separated by ", " contains one of the substrings: "General Public/Community/Family", "Businesses", "Schools and Colleges", "Other" and Is this a voluntary service organization? is equal to "No" |

| [Name of Organization]. [Type of Organization] or [Explanation of "Other"]]. ([Start Month Start Day, Start Year - End Month End Day, End Year]). |

| [Position/Role] or [Explanation of "Other"]]. [Title of Service Activity]. [If Applicable, Name of Committee, Organization, or Program]. ([Start Month Start Day, Start Year - End Month End Day, End Year]). |